



**COLORADO FIREFIGHTER**  
HEART AND CANCER BENEFITS TRUST

**Minutes of the  
Colorado Firefighter Heart and Cancer Benefits Trust  
Annual Membership Meeting**

**HELD:**

October 23, 2019  
Keystone Conference Center  
Longs Peak Ballroom  
Keystone, Colorado

**TRUSTEES PRESENT:**

Don Lombardi – West Metro Fire Protection, *Chair*  
Matt Scheer – Summit Fire & EMS Authority – *Vice Chair*  
Michael Frainier – Colorado Professional Firefighters Association  
John Willson – Louisville Fire Protection District  
Michael Calderazzo – Boulder Fire Rescue  
Sue Steward – Arvada Fire Protection District  
Alicia Welch – Golden Fire Department

**TRUST COMMITTEE MEMBERS ABSENT:**

Kammy Tinney – Sable Altura Fire District *Secretary (Excused)*

**OTHERS PRESENT:**

Joe DePaepe – McGriff, Seibels & Williams, Inc. (*Administrator*)  
Jenniffer J. Alvarado – McGriff, Seibels & Williams, Inc. (*Administrator; Recording Secretary*)  
Adam Johnsen – McGriff, Seibels & Williams, Inc. (*Administrator*)  
Dianne Criswell – Kelly PC (*CFHC Trust General Counsel*)  
Tiffany Lipsey – CSU, Education Assistant Director / Assistant Professor

**CALL TO ORDER**

Don Lombardi called the meeting to order at 7:15 a.m.

## **CHAIR'S OPENING STATEMENT**

Chief Lombardi, Chair of the CFHC Trust, welcomed everyone in attendance including the Trust Committee, Trust Member Representatives, Trust Administration staff, the Trust's attorney, and other guests. He stated that there were still two open positions on the Trust Board that needed to be filled. Chief Lombardi reflected on the Trust's continued support of firefighters and the significant resources behind the Heart and Cancer Programs. He asked for a show of hands by those in attendance who had accessed the cancer benefit program; a number of hands were raised indicating solid use of the programs. Chief Lombardi thanked everyone for their support to the success of both Programs.

## **CONFIRM QUORUM BY ATTENDANCE AND PROXY**

Mr. DePaepe confirmed that a quorum of the member participants was present, either by personal attendance of designated representatives or by proxy.

A motion was made to amend the CFHC Trust's Intergovernmental Agreement per Ballot Amendment #2019-1 to allow the Trust Board to conduct business even if all the seats are not filled. The motion was seconded and passed unanimously.

## **ACCEPTANCE OF 2018 TRUST MEMBERSHIP MEETING MINUTES**

A motion was made to accept the 2018 membership meeting minutes. The motion was seconded and passed unanimously.

## **CFHC TRUST ADMINISTRATOR'S REPORT**

Mr. DePaepe gave a year-to-date update of the financials through September 30, 2019. He also reported on refinements being made to the Heart Program, and provided updates on the Heart Award Program and the Heart Assessment Grant Programs. He reminded members that grant funds are available for participating members as well as there being \$74,000 at risk of returning to the general fund if they are not used. Mr. DePaepe also provided an overview of the Cancer Program. There will be no rate increase for the volunteers however, there will be a rate increase of 10% in the cardiac program.

## **MENTAL HEALTH WELLNESS OPPORTUNITY FOR DISCUSSION**

Mr. DePaepe announced that we would be looking into how the Trust might assist with ongoing discussion surrounding the vast need to address the issues surrounding Mental Health Wellness. Currently, the discussions are in the very early phase but information will be passed on as they progress.

## **CFHC TRUST JUNE 30, 2019 YEAREND FINANCIAL REPORT**

The Trust's Financial Auditor, Mark Elmshouser from CliftonLarsonAllen was unable to be present. In his absence, Mr. DePaepe provided the report for the June 30, 2019 Financial Report. He stated that there were no issues and added that a clean opinion has been issued for the 2019 yearend financials. He briefly reviewed the statements and then asked for questions from the audience but there were none.

A motion was made to accept the 2019 Financial Report. The motion was seconded and passed unanimously.

## **OTHER BUSINESS**

Mr. DePaepe reminded members participating in the Trust to continue to submit their requests for Heart Program reimbursements to DOLA and that the Trust has a list of fire operations participating if any department is unsure of their status or how to obtain their reimbursement. He invited anyone with questions to come to the Trust's booth after the meeting to discuss in greater detail.

Trustee Matt Scheer had announced his retirement and was recognized for his work as one of the founding members of the Trust. Chair Lombardi expressed the gratitude of the Trust to Mr. Scheer for his five years of time and dedication to the Trust Programs.

Tiffany Lipsey explained the cardiac assessment program and process that is available to all Trust members. She relayed that her team was scheduled to be in Pueblo and Trinidad in January 2020.

Mark Maxwell came forward and thanked the Trust for the program on behalf of himself and his family. He stated that he was currently undergoing cancer treatment and that the process and reimbursement paid to him has been invaluable.

## **ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:44 a.m.

Respectfully submitted:

By: \_\_\_\_\_  
Jenniffer J. Alvarado  
Recording Secretary

By: \_\_\_\_\_  
Chair