



## **2024 CFHC TRUST MEETING SCHEDULE**

*All meetings will be held at West Metro Fire Protection District's Admin. Bldg. Board Room @ 11:00 (MT) except where noted*

**Tuesday, February 13**

**Thursday, May 9**

**Thursday, August 22**

**Tuesday, October 22**  
***Annual Trust Membership Meeting, 5:30 PM***

**Thursday, November 14**

# Meeting of the Trust Committee – February 13

February 13, 2024 11:00 AM Mountain Time (US & Canada) Mountain Standard Time



<b>Agenda Topic</b>	<b>Presenter</b>	<b>Page</b>
1. <a href="#">Approval of Trust Minutes from November 16, 2023 Meeting</a>	Michael Frainier	3
2. <a href="#">Annual Election of Chair, Officers, and Sub-Committee Memo</a>	Joseph DePaepe	8
3. <a href="#">Introduction of New Trustee Chris Macklin Memo</a>	Joseph DePaepe	9
4. <a href="#">Designation of Location for Public Notice of Meetings</a>	Joseph DePaepe	10
5. <a href="#">November Interim Financial Statement and Monthly Check Registers Memo</a>	Joseph DePaepe	11
5.1 <a href="#">November 2023 Interim Financial Statement</a>		12
5.2 <a href="#">October and November Check Registers</a>		22
6. <a href="#">Heart Program Draft Budget Memo</a>	Joseph DePaepe	23
6.1 <a href="#">Draft Heart Budget Report</a>		24
7. <a href="#">Cancer Program Draft Budget Memo</a>	Joseph DePaepe	26
7.1 <a href="#">Draft Cancer Budget Report</a>		27
8. <a href="#">Behavioral Health Program Draft Budget Memo</a>	Joseph DePaepe	29
8.1 <a href="#">Draft Behavioral Health Budget Report</a>		30
9. <a href="#">Trustees' Errors &amp; Omissions Liability Insurance Renewal Memo</a>	Joseph DePaepe	32
10. <a href="#">Trust New and Lost Membership Update Memo</a>	Joseph DePaepe	33
11. <a href="#">Claims Review as of December 31, 2023 Memo</a>	Joseph DePaepe	34
11.1 <a href="#">Open Claims Report as of December 31, 2023</a>		37
12. <a href="#">Behavioral Health Program Update Memo</a>	Joseph DePaepe	51
13. <a href="#">Review Preliminary Lung Cancer Coverage Pricing Memo</a>	Joseph DePaepe	53
13.1 <a href="#">Lung Cancer Preliminary Pricing Worksheet</a>		54

14.	<a href="#">New Investment Account Update Memo</a>	Joseph DePaepe	55
14.1	<a href="#">Final Trust and Gill Capital Partners Agreement</a>		56
14.2	<a href="#">CFHC Investment Rates</a>		63
15.	<a href="#">Positive Feedback on Trust Program Memo</a>	Paula Lowder	64
16.	<a href="#">Legislation Relating to the Trust from the CO General Assembly Memo</a>	Dianne Criswell	65
16.1	<a href="#">Bill #3</a>		66
16.2	<a href="#">House Bill 24-1219</a>		73
17.	Other Business	All	
18.	Legal	Dianne Criswell	
19.	Adjourn		

# Meeting of the Trust Committee – May 9

May 09, 2024 11:00 AM - 01:00 PM Mountain Time (US & Canada) Mountain Standard Time



<b>Agenda Topic</b>	<b>Presenter</b>	<b>Page</b>
1. <a href="#">Approval of Minutes from February 13, 2024 Trust Meeting</a>	Michael Frainier	3
2. <a href="#">Claims Review as of March 31, 2024 Memo</a>	Joseph DePaepe	9
2.1 <a href="#">Open Claims Report as of March 31, 2024</a>		12
3. <a href="#">January Interim Financial Statement &amp; Monthly Check Registers Memo</a>	Joseph DePaepe	25
3.1 <a href="#">January Interim Financial Statement</a>		26
3.2 <a href="#">December 2023 through March 2024 Check Registers</a>		36
4. <a href="#">Heart Program Final Budget Memo</a>	Joseph DePaepe	37
4.1 <a href="#">Heart Proposed Final Budget Display</a>		38
5. <a href="#">Cancer Program Final Budget Memo</a>	Joseph DePaepe	40
5.1 <a href="#">Cancer Proposed Final Budget Display</a>		41
6. <a href="#">Behavioral Health Program Final Budget Memo</a>	Joseph DePaepe	43
6.1 <a href="#">Behavioral Health Proposed Final Budget Display</a>		44
7. <a href="#">Surplus Analysis Memo</a>	Joseph DePaepe	46
7.1 <a href="#">Heart and Cancer Award Programs Surplus Analysis Display</a>		47
8. <a href="#">July 1, 2024 Proposed Renewal Letters Memo</a>	Joseph DePaepe	49
8.1 <a href="#">Heart Proposed Renewal Letters (CSD and Non-CSD)</a>		50
8.2 <a href="#">Cancer Proposed Renewal Letters (CSD and Non-CSD)</a>		52
8.3 <a href="#">Heart and Cancer Proposed Renewal Letters (CSD and Non-CSD)</a>		54
9. <a href="#">Actuarial Service RFP Results Memo</a>	Joseph DePaepe	56
9.1 <a href="#">Mcgriff Response to Request</a>		58

9.2	<a href="#">Milliman Response to Request</a>		68
10.	<a href="#">COLA and Rate Increase Review Memo</a>	Joseph DePaepe	86
10.1	<a href="#">COLA Data Display</a>		87
11.	<a href="#">June 30, 2024 Yearend Financial Audit Engagement Letter Memo</a>	Joseph DePaepe	89
11.1	<a href="#">Statement of Work</a>		90
12.	<a href="#">Renewal of the Trust Administrator Service Agreement Memo</a>	Joseph DePaepe	98
12.1	<a href="#">McGriff Annual Contract Redline</a>		99
13.	<a href="#">Trustees' Errors &amp; Omissions Liability Insurance Renewal Memo</a>	Joseph DePaepe	108
14.	<a href="#">2024 Renewal of Crime Policy for Trust Committee Memo</a>	Joseph DePaepe	109
14.1	<a href="#">2024 Crime Policy Document</a>		110
15.	<a href="#">Behavioral Health Program Update Memo</a>	Joseph DePaepe	117
16.	<a href="#">CDFPC Skin Cancer Screening Update Memo</a>	Joseph DePaepe	119
17.	<a href="#">Website Accessibility Compliance Memo</a>	Alex Terlecky	120
17.1	<a href="#">Website Developer Findings Display</a>		122
18.	<a href="#">Lung Cancer Data and Pricing for Trust Members Memo</a>	Joseph DePaepe	123
19.	<a href="#">Sedgwick Claims TPA Annual Fee Memo</a>	Joseph DePaepe	124
20.	<a href="#">New Application for Member Information Subcommittee Consideration Memo</a>	Joseph DePaepe	125
20.1	<a href="#">Amy Collins Subcommittee Application</a>		126
21.	<a href="#">Positive Feedback on Trust Program Memo</a>	Paula Lowder	128
22.	Legal	Dianne Criswell	
23.	Other Business	All	
24.	Adjourn		

# Meeting of the Trust Committee – August 22

August 22, 2024 11:00 AM - 01:00 PM Mountain Time (US & Canada) Mountain Standard Time



<b>Agenda Topic</b>	<b>Presenter</b>	<b>Page</b>
1. <a href="#">Approval of Minutes from May 9, 2024 Trust Meeting</a>	Michael Frainier	3
2. <a href="#">New Trust Member Information Subcommittee Appointment</a>	Joseph DePaepe	10
3. <a href="#">Trust Actuary Report as of June 30, 2024 Memo</a>	Joseph DePaepe	11
3.1 <a href="#">Heart Program Actuary Report</a>	Ed Johnson	13
3.2 <a href="#">Cancer Program Actuary Report</a>	Ed Johnson	22
3.3 <a href="#">Behavioral Health Program Actuary Report</a>	Ed Johnson	33
4. <a href="#">2023–2024 Draft Financial Audit Report Memo</a>	Joseph DePaepe	42
4.1 <a href="#">Draft Financial Audit Report</a>		43
4.2 <a href="#">Draft Governance Letter to Trustees</a>		64
4.3 <a href="#">Draft Management Representation Letter</a>		67
5. <a href="#">New and Lost Business Report Memo</a>	Joseph DePaepe	72
6. <a href="#">June Interim Financials and April Through June Monthly Check Registers Memo</a>	Joseph DePaepe	73
6.1 <a href="#">June Interim Financial Statement</a>		74
6.2 <a href="#">April Through June Check Registers</a>		84
6.3 <a href="#">June Schwab Investment Statement</a>		85
7. <a href="#">Claims Review as of June 30, 2024 Memo</a>	Joseph DePaepe	94
7.1 <a href="#">Open Claims Report as of June 30, 2024</a>		97
8. <a href="#">2024 Annual Trust Membership Meeting Memo</a>	Joseph DePaepe	114
8.1 <a href="#">2024 Annual Membership Meeting Packet</a>		115
9. <a href="#">Reappointment Reminder and Nomination of New Trust Committee Members</a>	Joseph DePaepe	151

10.	<a href="#">2024 Updates to the Cancer Coverage Plan Documents Memo</a>	Joeseeph DePaepe	152
10.1	<a href="#">Trust Cancer Coverage Plan Document Redlines</a>		153
11.	<a href="#">Respiratory System Cancers Memo</a>	Joseph DePaepe	165
11.1	<a href="#">Larynx Cancer Pricing</a>		167
11.2	<a href="#">Oral Cavity and Pharyngeal Cancer Pricing</a>		168
11.3	<a href="#">Tracheal Cancer Pricing</a>		169
12.	<a href="#">Report to the Wildfire Matters Review Committee Memo</a>	Joseph DePaepe	170
12.1	<a href="#">Letter to the Wildfire Matters Review Committee</a>		171
13.	<a href="#">Trust Agreement Amendments for HB24-1219</a>	Joseph DePaepe	179
14.	<a href="#">HB24-1219 Implementation Plan Memo</a>	Joseph DePaepe	180
14.1	<a href="#">HB24-1219 Implementation Plan for Funding</a>		181
15.	<a href="#">Volunteer Agency Peer Support &amp; Trauma Center Program Grants Memo</a>	Joseph DePaepe	182
16.	Legal	Dianne Criswell	
17.	Other Business	All	
18.	Adjourn		

# Meeting of the Trust Committee – November 14

November 14, 2024 11:00 AM - 01:00 PM Mountain Time (US & Canada) Mountain Standard Time



<b>Agenda Topic</b>	<b>Presenter</b>	<b>Page</b>
1. <a href="#">Approval of Minutes from August 22, 2024 Trust Meeting</a>	Michael Frainier	3
2. <a href="#">September Interim Financial Statement &amp; Monthly Check Registers Memo</a>	Lei Shi	8
2.1 <a href="#">September 2024 Interim Financial Statement</a>		9
2.2 <a href="#">July, August, and September Check Registers</a>		19
3. <a href="#">Trust New and Lost Membership Update Memo</a>	Joseph DePaepe	20
4. <a href="#">Open Claims Review as of September 30, 2024 Memo</a>	Paula Lowder	21
4.1 <a href="#">Open Claims Report as of September 30, 2024</a>		24
5. <a href="#">Firefighter Heart Fitness Grant Program Allocation and Deferred Forfeiture Memo</a>	Lei Shi	39
5.1 <a href="#">Firefighter Fitness Grant Allocation as of September 30, 2024</a>		40
6. <a href="#">Top Prospects for Trust Memo</a>	Joseph DePaepe	44
6.1 <a href="#">Top Prospect List as of October 2024</a>		45
7. <a href="#">Establish 2025 Trust Meeting Dates and Posting Place Memo</a>	Joseph DePaepe	47
8. <a href="#">Tenth Annual Membership Meeting Recap Memo</a>	Joseph DePaepe	48
9. <a href="#">Behavioral Health Program Update Memo</a>	Joseph DePaepe	49
10. <a href="#">Member Information Sub-Committee Reappointment Memo</a>	Joeseoph DePaepe	51
11. <a href="#">Sale of McGriff to Marsh McLennan Agency</a>	Joseph DePaepe	52
11.1 <a href="#">McGriff-to-Client Memo</a>		53
11.2 <a href="#">Email from Scott Richards</a>		54
12. <a href="#">Open Positions for New Trust and Claims Committee Members Memo</a>	Joseph DePaepe	55



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|-----|---|----------------|----|
| 13. | <a href="#">Heart &amp; Cancer Coverage Document Update to Accommodate HB24-1219 Memo</a> | Joseph DePaepe | 56 |
| 14. | Legal   |                |    |
| 15. | Other Business  | All            |    |
| 16. | Adjourn   |                |    |