



**COLORADO FIREFIGHTER**  
HEART AND CANCER BENEFITS TRUST

**Minutes of the  
Colorado Firefighter Heart and Cancer Benefits Trust  
2022 Annual Membership Meeting**

**HELD:**

October 19, 2022

**TRUSTEES PRESENT:**

Michael Frainier – Colorado Professional Firefighters Association, *Chair (Telephonic)*  
John Willson – Louisville Fire Protection District, *Vice Chair*  
Michael Calderazzo – Boulder Fire Rescue  
David Ramos – North Metro Fire Rescue District  
Melissa Rossback – South Adams County Fire Department  
Sue Steward – Arvada Fire Protection District *(Telephonic)*

**TRUSTEES ABSENT:**

Kammy Tinney – North-West Fire Protection District, *Secretary*  
Kevin Krayna – City of Boulder  
Mark Novak – Vail Fire & Emergency Services

**OTHERS PRESENT:**

Joe DePaepe – McGriff Insurance Services, Inc. *(Administrator)*  
Jenniffer J. Alvarado – McGriff Insurance Services, Inc. *(Administration; Recording Secretary)*  
Josh Barkley – McGriff Insurance Services, Inc. *(Administration)*  
Kyle Brown – McGriff Insurance Services, Inc. *(Administration)*  
Paula Lowder – McGriff Insurance Services, Inc. *(Administration)*  
Dianne Criswell – Special District Association of Colorado *(CFHC Trust General Counsel)*  
Allison Slife – CliftonLarsonAllen, LLP *(Auditor) (Telephonic)*  
Tiffany Lipsey – Director, Heart Disease Prevention Program, Colorado State University  
Ann Terry – Special District Association of Colorado *(Executive Director)*  
Michael Valdez – Special District Association of Colorado *(Director of Policy)*  
Chris Macklin – South Metro Fire Rescue Fire Protection District

## **CALL TO ORDER**

Chief John Willson called the meeting to order at 7:18 a.m.

## **VICE CHAIR'S OPENING STATEMENT**

Chief John Willson, Vice Chair of the CFHC Trust, welcomed Member Representatives and other guests in attendance before asking the Trust Committee, Administration staff, and Trust attorney to stand and introduce themselves. Chief Willson applauded the staff for all they do.

Chief Willson proceeded with opening statements, summarizing how the CFHC Trust was doing, its participant growth and benefits expansion to include breast cancer in January 2021 followed by thyroid cancer in July 2022. Further, Chief Willson added that the Trust Committee would continue to consider other cancers as supported by scientific evidence and approved by the membership. He thanked everyone for their continued support and success of both the Heart and Cancer Award Programs.

## **CONFIRM QUORUM BY ATTENDANCE AND PROXY**

Joe DePaepe, CFHC Trust Administrator, confirmed that a quorum of the member participants was present, either by personal attendance of designated representatives or by proxy.

## **ACCEPT OF 2021 TRUST MEMBERSHIP MEETING MINUTES**

A motion was made to accept the 2021 membership meeting minutes. The motion was seconded and passed unanimously.

## **CFHC TRUST AUDITOR JUNE 30, 2022 FISCAL YEAREND FINANCIAL REPORT**

The Trust's Financial Auditor, Allison Slife, from CliftonLarsonAllen appeared by telephone to provide the June 30, 2022 yearend financial report to the members present. She reported that a clean opinion was issued for the Trust's yearend 2022 financials.

A motion was made to accept the 2022 Financial Report. The motion was seconded and passed unanimously.

## **ADMINISTRATOR UPDATE**

Mr. DePaepe gave an update on the year-to-date financials as well as the Heart and Cancer Award Programs, and the Firefighter Heart Disease grants, noting there was a high utilization in the past

year. He also highlighted the milestone broadening of coverage by adding breast cancer to the Cancer Award Program along with cancer prevention and early detection screening.

**OTHER BUSINESS / QUESTIONS FROM THE MEMBERSHIP**

Chief Willson introduced and thanked Ann Terry for SDA’s legislative help in moving Mental Health forward. He encouraged members to look for more information related to establishing another silo within the existing Trust. Finally, he announced the implementation of a subcommittee so that interested Members would have more information and context when attending future Trust Committee meetings. He said that applications supported by a Chief may be submitted to the Trust Administrator for the Trustees’ consideration.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:45 a.m.

Respectfully submitted:

By: \_\_\_\_\_  
Jenniffer J Alvarado  
Trust Administration & Recording Secretary

By: \_\_\_\_\_  
Chair  
Lieutenant Michael Frainier