



Notice of Annual Membership Meeting

To: Member Representatives and Alternate Representatives
Colorado Firefighter Heart, Cancer, and Behavioral Health Benefits Trust

From: Trust Committee

Subject: **Annual Trust Membership Meeting**

Wednesday October 18, 2023 at 7:15 a.m.

The Annual Membership Meeting of the Colorado Firefighter Heart, Cancer, and Behavioral Health Benefits Trust (Trust) will be held in person at the Keystone Conference Center Exhibitors Hall at the Colorado Fire Chiefs' Conference Breakfast

This meeting includes proposed amendments to the Trust Agreement to incorporate SB23-280 (allowing the Hazardous Material State Troopers to be eligible for benefits under the Cancer Trust); therefore, this notice to the membership is provided 45 days in advance of this meeting at which these changes will be voted, per Subsection 8.4(a) of the Trust Agreement. The proposed amendments to the Trust Agreement are set forth in the attached Sample Ballot, along with an explanation.

Highlights of the 2023 Membership Meeting

- (1) **2022-2023 Financial Results** – \$ 4,202,368 unallocated reserves as of June 30, 2023 yearend
- (2) **Report from Administrator**
- (3) **2022-2023 Membership Updates**
 - Heart Award Program
 - Cancer Award Program
 - Behavioral Health Program
 - Approximately \$1.3 million in Heart Assessment Grant funds allocated since 2016
 - Roughly \$1 million spent or forfeited since 2016
 - A number of firefighters tested were found to have serious heart issues
 - Cancer screening grants included where member participates in both programs
 - Introduction of Trust Committee and staff
 - Ballot to amend Trust Agreement to provide cancer benefits to members of the state patrol on the hazardous materials team

Designated Member Representative or Alternate – Required for a Quorum

If a quorum is not present, members in attendance cannot take any action. It is essential that you either attend the Membership Meeting in person or submit your proxy form. Mailed proxy forms

must be postmarked by October 6, 2023 and emailed forms must be sent no later than October 12, 2023, as indicated below.

In accordance with the Trust Agreement that governs the actions of the Trust, only the designated Member Representative or Alternate Representative may cast a vote at a meeting of the Trust membership, unless another person is so authorized by the execution of a proxy form, as described below.

The designated Member Representative or Alternate Representative may assign his/her proxy in any of the following ways:

1. A proxy may be assigned to Lieutenant Michael Frainier, Trust Chair, by executing the proxy form *and* sending the original signed proxy form to the Trust Administrator. If you submit an electronic proxy form, please retain the original signed proxy form in your department records for at least 90 days.
2. A proxy may be assigned to any person who will be in attendance at the Annual Membership Meeting by writing that person's name on the proxy form and delivering the original signed proxy form to the person assigned. That person should then email the proxy form to the Trust Administrator at cfhtrust@mcgriff.com prior to the Annual Meeting.

If the Member Representative or Alternate Representative assigns the proxy form and returns it to the Trust Administrator, and subsequently the Member Representative or Alternate Representative attends the Membership Meeting, the proxy form may be withdrawn. Each Alternate Representative should check with their Member Representative regarding attendance and proxies.

Member Representative and Alternate Representative contact information must be reviewed and updated by each fire department annually prior to the Membership Meeting to ensure we have current information for a quorum. If your department's contacts have changed, please complete the Representative Designation Form at cfhtrust.com/documents under "Membership Documents," or contact the Trust Administrator at cfhtrust@mcgriff.com

Trust Committee Member Positions

There are three (3) incumbent positions and one (1) vacant position on the Trust's Board of Trustees to be reappointed or filled effective January 1, 2024. The three (3) Trust Committee Members available for reappointment are listed on the enclosed Nomination of Trust Committee Members Form. You may also submit a nomination, which must be approved by the member entity's governing body or designee. This form should be submitted by mail or email along with a biography to the Trust Administrator by October 6, 2023. **Appointments to the Trust are made by the Colorado State Fire Chiefs Board according to provisions of Section 3.1 of the Trust Agreement.**

Please contact the Trust Administrator at 844-769-6650 if you have questions.

Proxy and Nomination of Trustee Forms May Be Mailed or Emailed to the Trust

Colorado Firefighter Heart, Cancer, and Behavioral Health Benefits Trust
PO Box 1539
Portland, OR 97207-1539

Or: cfhtrust@mcgriff.com

Again, please send your proxy form by mail no later than October 6, 2023, or email by October 12, 2023 so that it is received before the Trust's Annual Membership Meeting.