



Colorado Firefighter Heart, Cancer, & Behavioral Health Benefits Trust

Wednesday May 10, 2023 - 11:00 am - 1:00 pm MT

**Administration Office
West Metro Fire Protection District
433 S. Allison Parkway
Lakewood, CO 80226**

**Via Microsoft Teams // Link provided in calendar invitation
Call-in: +1 984-664-4426 // Phone Conference ID: 499 040 254#
Meeting ID: 250 199 943 130 // Passcode: AvEjQG**

<u>TIME</u>		<u>PAGES</u>	<u>WHO</u>
11:00	1. Approval of Trust Minutes from February 9, 2023 Meeting	1-6	Mike Frainier
11:03	2. Claims Review as of March 31, 2023 Memo	7-8	Joseph DePaepe
	A. 1. Heart Open Claims Report as of March 31, 2023	9-11	
	B. 1. Cancer Open Claims Report as of March 31, 2023	12-15	
	C. 1. Behavioral Health Open Claims Report as of March 31, 2023	16	
11:08	3. March Interim Financial Statement and Monthly Check Registers Memo	17	Joseph DePaepe
	A. 1. March Interim Financial Statement	18-26	
	2. January through March Check Register	27	
11:15	4. July 1, 2023 to June 30, 2024 Heart Program Final Budget Memo	28	Joseph DePaepe
	A. July 1, 2023 to June 30, 2024 Proposed Final Budget for Heart Display	29-30	
11:20	5. July 1, 2023 to June 30, 2024 Cancer Program Final Budget Memo	31	Joseph DePaepe
	A. July 1, 2023 to June 30, 2024 Proposed Final Budget for Cancer Display	32-33	
	6. July 1, 2023 to June 30, 2024 BH Program Final Budget Memo	34	Joseph DePaepe
	A. July 1, 2023 to June 30, 2024 Proposed Final Budget for BH Display	35-36	
11:25	7. Surplus Analysis Memo	37	Joseph DePaepe
	A. Heart and Cancer Award Programs Surplus Analysis Display	38-39	
11:30	8. Trust Membership Update Memo	40	Joseph DePaepe
11:33	9. July 1, 2023 Proposed Renewal Letters Memo	41	Joseph DePaepe
	A. 1. July 1, 2023 Cancer Proposed Renewal Letter (CSD and Non-CSD)	42-43	
	2. July 1, 2023 Heart Proposed Renewal Letter (CSD and Non-CSD)	44-45	
	3. July 1, 2023 Heart and Cancer Proposed Renewal Letter (CSD and Non-CSD)	46-47	
11:40	10. McGriff Insurance Services, LLC Actuary Letter of Engagement Memo	48	Joseph DePaepe
	A. Actuary Letter of Engagement	49-54	
11:45	11. June 30, 2023 Yearend Financial Audit Engagement Letter Memo	55	Joseph DePaepe
	A. 1. CliftonLarsonAllen Master Services Agreement	56-62	
	2. Statement of Work	63-70	
11:55	12. Renewal of the Trust Administrator Service Agreement Memo	71	Joseph DePaepe
	A. McGriff Annual Contract Redline	72-80	
12:00	13. 2023 Trustees' Errors & Omissions Liability Insurance Renewal Memo	81	Joseph DePaepe
	A. Trustees' Errors & Omissions Policy Binder	82-84	
12:05	14. 2023 Renewal of Crime Policy for Trust Committee Memo	85	Joseph DePaepe
	A. Renewal of Crime Policy Application	86-96	
12:10	15. Behavioral Health Program Update Memo	97	Joseph DePaepe
12:15	16. CDFPC Skin Cancer Screening Funding Request for Startup Memo	98	Joseph DePaepe
	A. Skin Cancer Screening Pilot Start Up Cost Estimate	99	
	B. Draft Practitioner Letter - Skin Cancer Pilot	100	
	C. ADD Tool Kit	101-105	

12:20	17. Sedgwick Claims TPA Annual Fee Increase Memo	106	Joseph DePaepe
12:25	18. Notice of New Trust Meeting Software Memo	107	Joseph DePaepe
	A. Board Meeting Software Findings Display	108-109	
	B. Advantages of Diligent Boards Display	110	
12:58	19. Other Business		All
1:00	20. Adjourn		

Complete and turn in the attached Expense Voucher Form

Next Meeting Scheduled:

Thursday, August 18, 2023 from 11:00 AM-1:00 PM MT

Meetings will be offered in hybrid format, with online and in person attendance options, until further notice.