

Agenda for Behavioral Health Stakeholders Meeting

Friday February 3, 2023 at 3:00 p.m. MT

1. Update on Outline of issues and thoughts on BH Trust
 - a. BH Program budget Draft - **On Agenda for 02/09/23 Trust meeting**
 - b. Draft out Claim submittal and payment process – **On Agenda for 02/09/23 Trust Meeting**
 - c. Develop Claim Information for reimbursement consideration submittal form – **Proposed Content Drafted 01/26/23 – Where all the information is completed on the claim form, is there any additional information needed? Do we really need an information/ release waiver? What do we do when claim form is incomplete? Will we have no authority to pursue any information from anyone?** - **On Agenda for 02/09/23 Trust meeting**
2. Next Steps/Open Items
 - a. Application to DFPC for funding – **Funds received 01/25/23 and deposited**
 - b. Open separate claims payment checking account with claims administrator- **Applications completed**
 - c. Approve coverage document by CFHC Trust – **On the Agenda for 02/09/23 Trustee Committee meeting**
 - d. Complete Interviews with ER Clinician networks for logistics on coordinating resources – **9 of 11 completed**
 - e. Define for the Program Description document what is covered and what is not covered – Started in Explanation to Fire Department Management Correspondence
 - f. Develop Participant verification of employment process or can we go with pre-enrollment of employees, or will we have to do both?
 - g. CFHC Trust Committee approval of BH Program Budget - **On Agenda for 02/09/23 Trust meeting**
 - h. **Communication out to Applicable Fire Operation Management:** We are currently developing marketing and communication resources to coincide with launch of BH program, once funding is available. The resources we are developing are below.
 1. **Explanation of program to Applicable Fire operation Management – Initial email correspondence, see attachment**
 2. Posters for workplace advertising of BH Program
 3. BH Fliers for employees
 4. Social media – **Dedicated LinkedIn Page in development**
 5. Email verbiage for management that can be forwarded to volunteers and employees
 6. **Recorded Webinar – Information session 02/21/23 hosted by Trust Administrator to discuss program details. Sign Up here: <https://www.eventbrite.com/e/introduction-to-the-behavioral-health-program-tickets-526688809407>**
 7. Updated webpage – **cfhtrust.com/behavioral – a place where resources and information will be available on-demand to download and view.**
 8. **Refrigerator Magnet?**
 - i. Determine administration systems needed for future voluntary payments
 - j. Define invoicing/ billing and reimbursement process for participants and ER clinicians - **ongoing**
 - k. Amendments to Administration and Claims Service Agreements for Trust Committee approval - **On Agenda for 02/09/23 Trust meeting**
 - l. Determine rates for voluntary participation when funding runs out
 - m. Identify the rural areas that have phycologist that are willing to get ER training - **Ongoing**
 - n. Determine availability for necessary ER Culturally Competent clinicians training – **In person training available from a couple of organizations in Colorado.**
 - o. determine the viability of ER Culturally Competent virtual training – **self paced certified emergency responder culturally competent clinicians training is available for estimated \$1,500 for the course this includes minimum dedicated hours in emergency responder facilities.**
 - p. Identify the source of certification of clinicians to determine if there is an easier way identify who and where culturally competent clinicians are for participants – **Appears to be more than one certification organization - Building Links to ER CCC for participants**

- q. Work with the State Employees providing EAP services to jointly develop shared culturally competent clinicians in rural areas – Initial discussion with state contact was in early January 2023
 - r. Work with all healthcare providers of our members to ensure EAP providers have ER culturally competent clinicians available and have protocol in place to get FF personnel to ER culturally competent clinicians
 - s. Amend Claims Administrator Service Agreement to include BH adjusting- On Agenda for 02/09/23 Trust meeting
 - t. Amend McGriff Administrator Service Agreement - On Agenda for 02/09/23 Trust meeting
 - u. Update logo to include name change. Trust Committee will review at 02/09/23 Meeting
3. Any other discussion for good of the group
4. No further Stakeholders meetings are anticipated. Thank you to everyone who participated in this process as it is only through this combined effort that this program is coming together. Please continue to send your thoughts and comments as we launch this program. The Trust does have a Trust Member Information Sub-Committee for member input, with a few positions open for interested parties.