



COLORADO FIREFIGHTER
HEART AND CANCER BENEFITS TRUST

Notice of Annual Membership Meeting

To: Member Representatives and Alternate Representatives
Colorado Firefighter Heart and Cancer Benefits Trust

From: CFHC Trust Committee

Subject: Annual Trust Membership Meeting – Wednesday October 19 2022 at 7:15 a.m.

The Annual Membership Meeting of the Colorado Firefighter Heart and Cancer Benefits Trust (CFHC Trust) will be held in person at the Keystone Conference Center Exhibitors Hall at the Colorado Fire Chief's Conference Breakfast

Focus of the 2022 Membership Meeting

(1) **2021-2022 Financial Results** – \$2,758,630 Net Position as of June 30, 2022 yearend

(2) **Report from Administrator**

(3) **2021-2022 Membership Updates**

- Heart Award Program
 - Approximately \$1.08 million in Heart Assessment Grant funds allocated since 2016
- Cancer Award Program
 - Breast cancer coverage added to Cancer Award Program
 - Thyroid cancer coverage added to Cancer Award Program
- Heart grants extended to cancer screening where member participates in both programs
- Introduction of Trust Committee Members and staff
- Member input committee initiated

Designated Member Representative or Alternate – Required for a Quorum

If a quorum is not present, members in attendance cannot take any action. It is essential that you either attend the Membership Meeting in person or submit your proxy form. You may return or deliver the original signed proxy form as indicated below.

In accordance with the Trust Agreement that governs the actions of the CFHC Trust, only the designated Member Representative or Alternate Representative may cast a vote at a meeting of the CFHC Trust membership, unless another person is so authorized by the execution of a proxy form, as described below.

The designated Member Representative or Alternate Representative may assign his/her proxy in any of the following ways:

1. A proxy may be assigned to Lieutenant Mike Frainier, Chair of the CFHC Trust, by executing the proxy form *and* sending the original signed proxy form to the CFHC Trust Administrator. If you submit an electronic proxy form, please retain the original signed proxy form in your department records for at least 90 days.
2. A proxy may be assigned to any person who will be in attendance at the Annual Membership Meeting by writing that person's name on the proxy form and delivering the original signed proxy form to the person assigned. That person should then email the proxy form to the Trust Administrator at cfhtrust@mcgriff.com prior to the Annual Meeting.

If the Member Representative or Alternate Representative assigns the proxy form and returns it to the CFHC Trust Administrator, and subsequently the Member Representative or Alternate Representative attends the Membership Meeting, the proxy form may be withdrawn. Each Alternate Representative should check with their Member Representative regarding attendance and proxies.

Member Representative and Alternate Representative contact information must be reviewed and updated by each fire department annually prior to the Membership Meeting to ensure we have current information for a quorum. If your department's contacts have changed, please complete the Representative Designation Form at cfhtrust.com/documents under "Membership Documents," or contact the CFHC Trust Administrator at cfhtrust@mcgriff.com.

Trust Committee Member Positions

There will be five incumbent positions and one vacant position on the CFHC Trust's Board of Trustees to be reappointed or filled effective January 1, 2023. The five Trust Committee Members available for reappointment are listed on the enclosed Nomination of Trust Committee Members Form. You may also submit a nomination, which must be approved by the member entity's governing body or designee. This form should be submitted along with a biography to the CFHC Trust Administrator. **Appointments to the Trust are made by the Colorado State Fire Chiefs Board according to provisions of Article 3.1 of the CFHC Trust Agreement.**

Please contact the CFHC Trust Administrator at 844-769-6650 if you have any questions regarding this information.

Proxy Forms May Be Mailed or Emailed to the CFHC Trust

Colorado Firefighter Heart and Cancer Benefits Trust
PO Box 1539
Portland, OR 97207-1539

Or: cfhtrust@mcgriff.com

Please send your proxy form so that it is received at least five (5) days prior to the CFHC Trust's Annual Membership Meeting.