



**Colorado Firefighter Heart and Cancer Benefits Trust**  
**Thursday May 12, 2022 - 11:00 am - 1:00 pm MT**

**Via WebEx // Link provided in calendar invitation**  
**Call-in: 1-866-692-3580 // Access Code: 2539 985 4232**

| <b><u>TIME</u></b> |                                                                            | <b><u>PAGES</u></b> | <b><u>WHO</u></b> |
|--------------------|----------------------------------------------------------------------------|---------------------|-------------------|
| 11:00              | 1. Approval of Trust Minutes from February 10, 2022 Meeting                | 1-5                 | Mike Frainier     |
| 11:03              | 2. Open Claims Review as of April 15, 2022 Memo                            | 6                   | Joseph DePaepe    |
|                    | A. 1. Claims Report as of April 15, 2022                                   | 7-13                |                   |
|                    | 2. Claims Reporting to the Trust Committee Memo                            | 14                  | Dianne Criswell   |
| 11:08              | 3. February Interim Financial Statement & Monthly Check Registers Memo     | 15                  | Joseph DePaepe    |
|                    | A. 1. March Interim Financial Statement                                    | 16-23               |                   |
|                    | 2. December through March Check Register                                   | 24                  |                   |
| 11:15              | 4. July 1, 2022 to June 30, 2023 Cardiac Program Final Budget Memo         | 25                  | Joseph DePaepe    |
|                    | A. July 1, 2022 to June 30, 2023 Proposed Final Budget for Cardiac Display | 26-27               |                   |
| 11:20              | 5. July 1, 2022 to June 30, 2023 Cancer Program Final Budget Memo          | 28                  | Joseph DePaepe    |
|                    | A. July 1, 2022 to June 30, 2023 Proposed Final Budget for Cancer Display  | 29-30               |                   |
| 11:25              | 6. Surplus Analysis Memo                                                   | 31                  | Joseph DePaepe    |
|                    | A. Heart and Cancer Award Programs Surplus Analysis Display                | 32-33               |                   |
| 11:30              | 7. Trust Membership Update Memo                                            | 34                  | Joseph DePaepe    |
| 11:33              | 8. July 1, 2022 Proposed Renewal Letters Memo                              | 35                  | Joseph DePaepe    |
|                    | A. 1. July 1, 2022 Cardiac Proposed Renewal Letter                         | 36                  |                   |
|                    | 2. July 1, 2022 Cancer Proposed Renewal Letter                             | 37                  |                   |
|                    | 3. July 1, 2022 Cardiac & Cancer Proposed Renewal Letter                   | 38                  |                   |
| 11:40              | 9. McGriff Insurance Services, Inc. Actuary Letter of Engagement Memo      | 39                  | Joseph DePaepe    |
|                    | A. Actuary Letter of Engagement                                            | 40-45               |                   |
| 11:45              | 10. June 30, 2022 Yearend Financial Audit Engagement Letter Memo           | 46                  | Joseph DePaepe    |
|                    | A. CliftonLarsonAllen Engagement Letter                                    | 47-56               |                   |
| 11:55              | 11. Renewal of the Trust Administrator Service Agreement Memo              | 57                  | Joseph DePaepe    |
|                    | A. McGriff Annual Contract Redline                                         | 58-66               |                   |
| 12:00              | 12. Trustees' Errors & Omissions Liability Insurance Renewal Memo          | 67                  | Joseph DePaepe    |
|                    | A. Trustees' Errors & Omissions Policy Binder                              | 68-69               |                   |
| 12:05              | 13. 2022 Renewal of Crime Policy for Trust Committee Memo                  | 70                  | Joseph DePaepe    |
|                    | A. Renewal of Crime Policy Application                                     | 71-86               |                   |
| 12:10              | 14. Financial Audit Governance Letter Memo                                 | 87                  | Joseph DePaepe    |
|                    | A. Preliminary Governance Letter                                           | 88-92               |                   |
| 12:15              | 15. Process For City And County Of Denver To Join Memo                     | 93                  | Dianne Criswell   |
|                    | A. Adoption Agreement                                                      | 94-101              |                   |
| 12:20              | 16. Trust Agreement Amendments                                             | 102                 | Dianne Criswell   |
|                    | A. Sample Ballot and Redline Changes in Actual Trust Agreement             | 103-126             |                   |
| 12:25              | 17. Special Meeting of CFHC Trust Membership Memo                          | 127                 | Joseph DePaepe    |
|                    | A. Notice of Special Membership Meeting                                    | 128-129             |                   |
|                    | B. CFHC Trust Membership Meeting Agenda                                    | 130                 |                   |
|                    | C. Proxy for Vote and Attendance                                           | 131                 |                   |
|                    | D. Sample Ballot and Redlined Trust Agreement                              | 132-155             |                   |
| 12:40              | 18. Second Round Results of Thyroid Cancer Survey                          | 156                 | Joseph DePaepe    |
|                    | A. Thyroid Survey Non-responders                                           | 157                 |                   |
| 12:50              | 19. Membership Sub-Committee Memo                                          | 158                 | Dianne Criswell   |
| 12:58              | 20. Other Business                                                         |                     | All               |
| 1:00               | 21. Adjourn                                                                |                     |                   |

**Complete and turn in the attached Expense Voucher Form**

**Next Meeting Scheduled:**

**Thursday, August 18, 2022 from 11:00 AM-1:00 PM MT**

**Via WebEx**