



**COLORADO FIREFIGHTER**  
HEART AND CANCER BENEFITS TRUST

**Minutes of the  
Colorado Firefighter Heart and Cancer Benefits Trust  
Annual Membership Meeting**

**HELD:**

October 28, 2020  
Telephonic

**TRUSTEES PRESENT:**

Don Lombardi – West Metro Fire Protection, *Chair*  
Alicia Welch – Golden Fire Department, *Vice Chair*  
Kammy Tinney – North-West Fire Protection District, *Secretary*  
Michael Calderazzo – Boulder Fire Rescue  
Michael Frainier – Colorado Professional Firefighters Association  
Kevin Krayna – City of Boulder  
Sue Steward – Arvada Fire Protection District  
John Willson – Louisville Fire Protection District

**OTHERS PRESENT:**

Joe DePaepe – McGriff, Seibels & Williams, Inc. (*Administrator*)  
Jenniffer J. Alvarado – McGriff, Seibels & Williams, Inc. (*Administrator; Recording Secretary*)  
Lei Shi – McGriff, Seibels & Williams, Inc. (*Administrator*)  
Caleb Hammond – McGriff, Seibels & Williams, Inc. (*Administrator*)  
Vicki Sullivan – McGriff, Seibels & Williams, Inc. (*Administrator*)  
Dianne Criswell – CFHC Trust General Counsel  
Allison Slife – CliftonLarsonAllen, LLP (*Auditor*)  
Tiffany Lipsey – Director, Heart Disease Prevention Program, Colorado State University

**CALL TO ORDER**

Don Lombardi called the meeting to order at 11:02 a.m.

## **CHAIR'S OPENING STATEMENT**

Chief Lombardi, Chair of the CFHC Trust, welcomed everyone in attendance including the Trust Committee, Trust Member Representatives, Trust Administration staff, the Trust's attorney, and other guests.

Chief Lombardi made opening statements, overviewing the CFHC Trust, its members, its benefits, and its grant programs. Further, Chief Lombardi recognized the landmark change in the CFHC Trust which was adopted in 2020, expanding coverage to include of breast cancer effective January 1, 2021. Chief Lombardi thanked everyone for their support to the success of both the Heart and Cancer Award Programs.

## **CONFIRM QUORUM BY ATTENDANCE AND PROXY**

Joe DePaepe, CFHC Trust Administrator, confirmed that a quorum of the member participants was present, either by personal attendance of designated representatives or by proxy.

## **ACCEPTANCE OF 2019 TRUST MEMBERSHIP MEETING MINUTES**

A motion was made to accept the 2019 membership meeting minutes. The motion was seconded and passed unanimously.

## **CFHC TRUST JUNE 30, 2020 YEAREND FINANCIAL REPORT**

The Trust's Financial Auditor, Allison Slife, from CliftonLarsonAllen provided the report for the June 30, 2020 Financial Report. She stated that there were no issues and added that a clean opinion has been issued for the 2020 yearend financials. She briefly reviewed the statements and then asked for questions from the audience but there were none.

A motion was made to accept the 2020 Financial Report. The motion was seconded and passed unanimously.

## **CFHC TRUST ADMINISTRATOR'S REPORT**

Mr. DePaepe gave a year-to-date update of the financials through September 30, 2020, and provided updates on the Heart Award Program, the Firefighter Heart Disease grants, and the addition of breast cancer coverage to the Cancer Award Program. Mr. DePaepe answered Ken Watkin's question, responding that grant funds expire to incentivize use of the funds and to reallocate funds that cannot be used in the Trust membership, but also that the Trust Committee will consider a member's request for a hardship exception to use grant funds after expiration.

**OTHER BUSINESS**

Chief Lombardi noted that the Trust Committee is reviewing coverage for additional cancers and invited members to reach out with questions. He acknowledged that the Trust Committee understands the fiscal impact on adding cancer benefits to members, which the Trust Committee will consider, along with evidence and data. Chief Lombardi also encouraged members to take actions to limit risk and promote health and safety.

Chief Lombardi announced that he planned to stepping down from Trust Committee, effective at yearend, and that he was proud to have worked with the CFHC Trust since it was created. Chief Lombardi recognized that there was a strong Trust Committee and membership in place, so he felt confident in passing along the baton. Chief Lombardi encouraged members to submit nominations to the Trust Committee. Finally, Chief Lombardi thanked the Trust Committee, members, the Trust Administrator, the Trust Counsel, and the Special District Association for their support of the CFHC Trust.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:43 a.m.

Respectfully submitted:

By: \_\_\_\_\_  
Dianne Criswell  
Trust Counsel & Recording Secretary

By: \_\_\_\_\_  
Chair