



**COLORADO FIREFIGHTER  
HEART AND CANCER BENEFITS TRUST**

## **Notice of Annual Membership Meeting**

**To:** Member Representatives and Alternate Representatives  
Colorado Firefighter Heart and Cancer Benefits Trust

**From:** CFHC Trust Committee

**Subject: Annual Trust Membership Meeting – Wednesday October 20, 2021 at 7:15 a.m.**

The Annual Membership Meeting of the Colorado Firefighter Heart and Cancer Benefits Trust (CFHC Trust) will be held in person at the Keystone Conference Center Exhibitors Hall at the Colorado Fire Chief's Conference Breakfast.

### **Highlights of the 2021 Membership Meeting**

(1) **2020-2021 Financial Results** – \$2,758,630 unallocated reserves as of June 30, 2021 yearend

(2) **Report from Administrator**

(3) **2020-2021 Membership Updates**

- Heart Award Program
- Cancer Award Program
- Approximately \$893,000 in Heart Assessment Grant funds allocated since 2016
  - Roughly \$345,000 spent or forfeited since 2016
  - Forfeiture from unused funds allocated in 2017 and 2018 are deferred to March 2022
  - A number of firefighters tested were found to have serious heart issues
- Breast cancer coverage added to Cancer Award Program
- Expanded definition of *stressful event* for Heart Program
- Expanded definition of *eligible employee* for both Programs
- Coverage added for heart claims not otherwise covered
- Preexisting or prior heart issue grants
- Introduction of Trust Committee Members and staff
- Nomination of Trust Committee Member process

### **Designated Member Representative or Alternate – Required for a Quorum**

**If a quorum is not present, members in attendance cannot take any action. It is essential that you either attend the Membership Meeting in person or submit your proxy form. You may return or deliver the original signed proxy form as indicated below.**

In accordance with the Trust Agreement that governs the actions of the CFHC Trust, only the designated Member Representative or Alternate Representative may cast a vote at a meeting of the CFHC Trust membership, unless another person is so authorized by the execution of a proxy form, as described below.

The designated Member Representative or Alternate Representative may assign his/her proxy in any of the following ways:

1. A proxy may be assigned to Lieutenant Mike Frainier, Chair of the CFHC Trust, by executing the proxy form *and* sending the original signed proxy form to the CFHC Trust Administrator. If you submit an electronic proxy form, please retain the original signed proxy form in your department records for at least 90 days.
2. A proxy may be assigned to any person who will be in attendance at the Annual Membership Meeting by writing that person's name on the proxy form and delivering the original signed proxy form to the person assigned. That person should then email the proxy form to the Trust Administrator at [chammond@mcgriff.com](mailto:chammond@mcgriff.com) prior to the Annual Meeting.

If the Member Representative or Alternate Representative assigns the proxy form and returns it to the CFHC Trust Administrator, and subsequently the Member Representative or Alternate Representative attends the Membership Meeting, the proxy form may be withdrawn. Each Alternate Representative should check with their Member Representative regarding attendance and proxies.

Member Representative and Alternate Representative contact information must be reviewed and updated by each fire department annually prior to the Membership Meeting to ensure we have current information for a quorum. If your department's contacts have changed, please complete the Representative Designation Form at [cfhtrust.com/documents](http://cfhtrust.com/documents) under "Membership Documents," or contact the CFHC Trust Administrator at [chammond@mcgriff.com](mailto:chammond@mcgriff.com).

### **Trust Committee Member Positions**

There will be four incumbent positions on the CFHC Trust's Board of Trustees to be filled or reappointed effective January 1, 2022. The five Trust Committee Members available for reappointment are listed on the enclosed Nomination of Trust Committee Members Form. You may also submit a nomination, which must be approved by the member entity's governing body or designee. This form should be submitted along with a biography to the CFHC Trust Administrator. **Appointments to the Trust are made by the Colorado State Fire Chiefs Board according to provisions of Article 3.1 of the CFHC Trust Agreement.**

Please contact the CFHC Trust Administrator at 844-769-6650 if you have any questions regarding this information.

### **Proxy Forms May Be Mailed or Emailed to the CFHC Trust**

Colorado Firefighter Heart and Cancer Benefits Trust  
PO Box 1539  
Portland, OR 97207-1539

Or: [chammond@mcgriff.com](mailto:chammond@mcgriff.com)

**Please send your proxy form so that it is received at least five (5) days prior to the CFHC Trust's Annual Membership Meeting. Thank you.**