



**Minutes of the
Colorado Firefighter Heart and Cancer Benefits Trust
Annual Membership Meeting**

HELD:

October 24, 2018
Keystone Conference Center
Longs Peak Ballroom
Keystone, Colorado

TRUSTEES PRESENT:

Don Lombardi – West Metro Fire Protection, *Chair*
Mike Rogers – Colorado Professional Firefighters Association, *Vice Chair*
John Willson – Louisville Fire Protection District
Matt Scheer – Summit Fire & EMS Authority

TRUST COMMITTEE MEMBERS ABSENT:

Kammy Tinney – Sable Altura Fire District *Secretary (Excused)*

OTHERS PRESENT:

Joe DePaepe – McGriff, Seibels & Williams, Inc. (*Administrator*)
Jenniffer J. Alvarado – McGriff, Seibels & Williams, Inc. (*Administrator; Recording Secretary*)
Adam Johnsen – McGriff, Seibels & Williams, Inc. (*Administrator*)
Dianne Criswell – Kelly PC (*CFHC Trust General Counsel*)
Mark Elmshauser – CliftonLarsonAllen, LLP
Tiffany Lipsey – CSU, Education Assistant Director / Assistant Professor

CALL TO ORDER

Don Lombardi called the meeting to order at 7:03 a.m.

CHAIR'S OPENING STATEMENT

Chief Lombardi, Chair of the CFHC Trust, welcomed everyone in attendance including the Trust Committee, Trust Member Representatives, Trust Administration staff, the Trust's attorney, and other guests. He noted that there were still two Trust Committee positions open, which include a professional Risk Manager and an HR Manager from any participating member. Chief Lombardi reflected on the Trust's continued support of firefighters and the significant resources behind the Heart and Cancer Programs. He thanked everyone for their support and commitment in the Programs' success.

CONFIRM QUORUM BY ATTENDANCE AND PROXY

Mr. DePaepe confirmed that a quorum of the member participants was present, either by personal attendance of designated representatives or by proxy.

ACCEPTANCE OF 2018 TRUST MEMBERSHIP MEETING MINUTES

A motion was made to accept the 2018 membership meeting minutes. The motion was seconded and passed unanimously.

CFHC TRUST JUNE 30, 2018 YEAREND FINANCIAL REPORT

Mark Elmshouser from CliftonLarsonAllen presented the June 30, 2018 Financial Report. He stated that there were no issues and added that a clean opinion has been issued for the 2018 yearend financials. He briefly reviewed the statements and then asked for questions from the audience, but there were none.

A motion was made to accept the 2018 Financial Report. The motion was seconded and passed unanimously.

CFHC TRUST ADMINISTRATOR'S REPORT

Mr. DePaepe gave a year-to-date update of the financials through September 30, 2018. He also reported on refinements being made to the Heart Program, and provided updates on the Heart Award Program and the Heart Assessment Grant Programs. He reminded members that grant funds are available for participating members as well as there being \$74,000 at risk of returning to the general fund if they are not used.

OTHER BUSINESS

Mr. DePaepe reminded members participating in the Trust to continue to submit their requests for Heart Program reimbursements to DOLA and that the Trust has a list of fire operations participating if any department is unsure of their status or how to obtain their reimbursement. He invited anyone with questions to come to the Trust's booth after the meeting to discuss in greater detail.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:31 a.m.

Respectfully submitted:

By: _____
Jenniffer J. Alvarado
Recording Secretary

By: _____
Chair