



COLORADO FIREFIGHTER
HEART AND CANCER BENEFITS TRUST

**Minutes of the
Colorado Firefighter Heart and Cancer Benefits Trust
Annual Membership Meeting**

HELD:

October 12, 2017
Keystone Conference Center
Keystone, Colorado

TRUSTEES PRESENT:

Don Lombardi – West Metro Fire Protection, *Chair*
Mike Rogers – Colorado Professional Firefighters Association, *Representative*
Don Taylor – City of Black Hawk Fire Protection District
John Willson – Louisville Fire Protection District
Matt Scheer – Lake Dillon Fire Protection District

TRUST COMMITTEE MEMBERS ABSENT:

Kammy Tinney – Sable Altura Fire District *Secretary (Excused)*
Arturo Morales – Castle Rock Fire and Rescue *(Excused)*

OTHERS PRESENT:

Joe DePaepe – McGriff, Seibels & Williams, Inc. *(Administrator)*
Jenniffer J. Alvarado – McGriff, Seibels & Williams, Inc. *(Administrator; Recording Secretary)*
Adam Johnsen – McGriff, Seibels & Williams, Inc. *(Administrator)*
Sam Light – Light Kelly, P.C. *(CFHC Trust General Counsel)*
Mark Elmshauser – CliftonLarsonAllen, LLP
Tiffany Lipsey – CSU, Education Assistant Director / Assistant Professor

CALL TO ORDER

Don Lombardi called the meeting to order at 7:14 a.m.

CHAIR'S OPENING STATEMENT

Mr. Lombardi welcomed everyone in attendance including Trustees, Trust Member Representatives, Trust Administration staff, the Trust's attorney, and other guests. Mr. Lombardi extended congratulations on the Trust's addition of the voluntary cancer award program. He stated that the Trust continues to put significant resources behind the Heart and Cancer Programs and thanked everyone for their support and commitment in the Programs' success.

CONFIRMATION OF QUORUM BY ATTENDANCE AND PROXY

Mr. DePaepe confirmed that a quorum of the member participants was present, either by personal attendance of designated representatives or by proxy.

ACCEPTANCE OF 2016 TRUST MEMBERSHIP MEETING MINUTES

A motion was made to accept the 2016 membership meeting minutes. The motion was seconded and passed unanimously.

ACCEPTANCE OF 2017 TRUST SPECIAL MEMBERSHIP MEETING MINUTES

A motion was made to accept the May 17, 2017 special membership meeting minutes. The motion was seconded and passed unanimously.

CFHC TRUST JUNE 30, 2017 YEAREND FINANCIAL REPORT

Mark Elmshouser from CliftonLarsonAllen presented the June 30, 2017 Financial Report. He stated that there were no issues and added that a clean opinion has been issued for the 2017 yearend financials. He briefly reviewed the statements and then asked for questions from the audience, but there were none.

A motion was made to accept the 2017 Financial Report. The motion was seconded and passed unanimously.

TRUST AGREEMENT AMENDMENT BALLOT

Mr. Sam Light explained the redline changes on the Ballot, Amendment #2017-2, to amend the Trust Agreement to amend the definition of "Participant" to expressly confirm and clarify that coverage extends to participating volunteers of Members of the Trust. He advised that the proposed amendment would need to be adopted by vote of the members of the Trust. He stated the amendment will apply retroactively, and become effective as the November 24, 2014 date of formation of the Trust. Mr. Lombardi asked for a vote to approve the proposed amendments to the Trust Agreement as drafted.

A motion was made and seconded to vote yes on the ballot and approve and adopt Amendment No. 2017-2 providing for amendments to the Trust Agreement, with such amendments to be effective as of November 24, 2014. A voice vote was taken and the Amendment was passed unanimously by the member participants.

CFHC TRUST ADMINISTRATOR'S REPORT

Mr. DePaepe gave a year-to-date update of the financials through September 30, 2017. He also reported on refinements being made to the Heart Program, and provided updates on the Heart Award Program and the Heart Assessment Grant Program. He reminded members that grant funds are available for participating members.

VOLUNTARY FIREFIGHTER CANCER AWARD PROGRAM UPDATE

Mr. DePaepe provided an update on the Voluntary Cancer Award Program (VCAP) and distributed a handout with program FAQs. He explained how the VCAP option relates to the 2007 presumption of cancer legislation and discussed logistics for departments desiring to enroll in the VCAP option. He discussed eligibility for VCAP and stated that interested department could obtain enrollment, coverage and other information on the Trust website. He thanked the Trust leadership and others for their efforts leading to the passage of the state legislation for the VCAP option.

OTHER BUSINESS

Mr. DePaepe reminded members participating in the Trust to continue to submit their requests for Heart Program reimbursements to DOLA and that the Trust has a list of fire operations participating if any department is unsure of their status or how to obtain their reimbursement. He stated persons with questions about VCAP could see him after the meeting to discuss.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:39 a.m.

Respectfully submitted:

By: _____
Jenniffer J. Alvarado
Recording Secretary

By: _____
Chair